2012-2013 Academic Year  
Clinical Schedule Selection Process  
Class of 2014  

Overview

I. REVIEW CLINICAL REQUIREMENTS FOR GRADUATION

II. NOTES ABOUT THE CLERKSHIP SCHEDULE  
The Clerkship schedule is composed of four (4) 12-week blocks:  
Internal Medicine/Primary Care I, Surgery/Anesthesiology/Elective,  
Neurology/Psychiatry and Pediatrics/Women’s Health

III. ORDER OF CLINICAL SCHEDULE  
The first step of the process will be for students to give preferences of WHEN they  
would like specific clerkships in the 2012-2013 academic year.

- Students consider what courses they would like to start the year with and then rank  
one of 4 tracks. Students will then be asked to rank the order of their preference for the  
clerkship they would like to start with. For example, if you want to start with the  
Pediatrics/Women’s Health combination, would you prefer to start with Pediatrics or  
Women’s Health.
- Students will also be asked if they would like General Primary Care or Family Practice  
to fulfill their Primary Care I requirement.
  - General Primary Care – Students have a choice of sites that are all Medicine,  
    Pediatrics or a combination of MED/PEDS.
  - Family Practice – Students will see a variety of patients from Pediatrics to  
    Geriatrics.
  - Students will be asked to rank their preference of participating in either a clinical  
    longitudinal experience or an alternative experience during the Primary Care  
    clerkship.

Electives  
(To be added after initial clerkships are registered)

- There is dedicated elective time throughout the fall and spring semesters. Students  
  will register for electives beginning in June 2012. A listing of available electives will be  
  made available at that time.
- The 2012-2013 course catalog will be available in April. Before that time, you may  
  refer to the 2012-2013 Course Selection Book as there is are usually few changes. Go to  
  the Office of the Registrar website at http://sls.downstate.edu/registrar

IV. CLERKSHIP HOSPITAL SITES  
Once students complete their schedule, they will submit hospital site preferences for the  
major clerkships.
- Site assignments made at the beginning of the year are considered to be TENTATIVE  
  and may be subject to change. (e.g. if a site decides to decrease the number of students it  
  can take in a given rotation)
- Transportation issues must be resolved prior to the start of the clerkship  
- If you have any religious obligations during the course of your clerkship, you must  
  notify the Clerkship Director before the start of your clerkship.
V. **Clinical Curriculum Schedule Chart**

VI. **The Registration Process**

Each student will be randomly assigned a priority number which will be used to assign the order of the clinical schedule.

The priority number will then be reversed. This will determine the order in which students are assigned initial hospital site selections.

VII. **Review Timeline**
### Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td><strong>March 29</strong></td>
<td>Students will begin to enter their preference for the order of their clerkships through an on-line lottery system.</td>
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<tr>
<td><strong>April 6</strong></td>
<td>Last Day to enter order of clerkships on myDownstate.</td>
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<tr>
<td><strong>April 23</strong></td>
<td>Results of the Clerkship Lottery to be released</td>
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<tr>
<td><strong>April 23</strong></td>
<td>Students will begin entering hospital site preferences into web-based program.</td>
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<tr>
<td><strong>April 27</strong></td>
<td>Deadline for first rotation hospital site assignment preferences on the web.</td>
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<tr>
<td><strong>Mid-April</strong></td>
<td>2012-2013 Electives Catalog will be available for viewing on the web.</td>
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<tr>
<td><strong>May 14</strong></td>
<td>Site assignments for first rotation will be available.</td>
</tr>
<tr>
<td><strong>Beginning in June</strong></td>
<td>You may add electives to your schedule.</td>
</tr>
<tr>
<td><strong>July 2, 3 &amp; 5</strong></td>
<td>Transition to Clerkship mandatory orientation.</td>
</tr>
<tr>
<td><strong>July 13</strong></td>
<td>Deadline to Submit Hospital Site Preferences for academic year</td>
</tr>
<tr>
<td><strong>Mid-July - September</strong></td>
<td>Students receive hospital site assignments for the remainder of the academic year.</td>
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