CLINICAL ELECTIVE ADD/DROP FORM
COLLEGE OF MEDICINE

- ADD, DROP OR CHANGE dates for sub-internships or electives.
- Preceptors will receive confirmation of course enrollment.
- See published Add/Drop deadlines.
- Change of dates for any SUB-INTERNSHIP requires 8 weeks prior notice due to rearrangements of ward schedules.
- Please Note: For Extramural, Tailor-Made or Research electives - you may only use this form to drop or change dates. To add an extramural, tailor-made or research elective you must use the Proposal for Extramural/Tailor-Made Elective form.

CHECK ONE:

ADD
DROP
CHANGE

STUDENT NAME: ________________________________

SID: ___________________ CLASS OF: ____________

DEPT & CRN: __________________________ ELECTIVE TITLE: ________________________________
(FROM COURSE SELECTION BOOK)

FACULTY PRECEPTOR: __________________ FACULTY PRECEPTOR: __________________
PRINT NAME SIGNATURE REQUIRED

ELECTIVE MUST START ON A MONDAY AND END ON A FRIDAY OR BE A FULL MONTH.

START DATE: ____________ END DATE: ____________ # OF WEEKS: ______

HOSPITAL SITE: ______________________________

FOR CHANGE OF DATES FOR THE SAME ELECTIVE, FILL IN ORIGINAL DATES:

OLD START DATE: ____________ OLD END DATE: ____________

STUDENT SIGNATURE: ______________________________ DATE: ______________

FOR OFFICE OF THE REGISTRAR USE ONLY ENTERED IN DATABASE

STAFF DATE

12/2010