SHARE YOUR CREATIVE SIDE WITH US
We need photos or short videos of the Brooklyn where you live - suitable for posting on our institutional website. The focus should be the beauty of Brooklyn neighborhoods or landmarks, human interest themes photographed or filmed in Brooklyn, or your fellow students in academically related or school related activities. Permission forms are posted on the Miscellaneous section of the Student Affairs webpage at http://sls.downstate.edu/student_affairs/misc/index.html
We need a caption to go with your submission. Photos may be used in the Admissions Office or on the Admissions website. Submit your entries to Dr. Lorraine Terracina (Lorraine.Terracina@downstate.edu) or Dr. Marcia Gerber (Marcia.Gerber@downstate.edu)

MS 3’s and MS 4’s NEEDED
We need MS 3 and MS 4 students to assist with campus tours for medical school applicants. Please contact Ms. Ilana Levine (College of Medicine Interview Coordinator) in the Admissions Office if you are available from 12-1 p.m. Her email address is (Ilana.Levine@downstate.edu)

FINANCIAL SUPPORT TO PRESENT ACCEPTED RESEARCH PAPERS AT CONFERENCES – The Alumni Association will consider funding such presentations. Obtain guidelines and form from the Alumni Association.

RESEARCH METHODOLOGY ELECTIVE
Beginning October 3rd, Dr. Phyllis Supino will be teaching an elective entitled Principles of Research Methodology every Wednesday from 5 PM-6PM in BSB Lecture Hall 2. The course reviews fundamental aspects of research methodology common to most disciplines and is intended for physicians, medical students, and all other members of the Downstate Medical Center community who wish to enhance their ability to critically evaluate the published research literature or are contemplating (or currently involved) in designing research projects, writing grant proposals, or conducting research for publication in peer-reviewed journals or presentation at medical society meetings. To sign up for the elective, complete a non-credit elective form in the Office of the Registrar.

MS 2’s: DID YOU DO SOMETHING NICE THIS SUMMER?
If you are a second year medical student and you did research or some other educationally related experience this summer, do not forget to have your preceptor/ supervisor send a letter describing your experience (what you did) and how you performed, for inclusion in your academic file. The letter must be from your preceptor/attending, not from you, in order to be included in your academic file. **It must be on letterhead and signed.**

The letter should be addressed to: Lorraine Terracina, Ph.D., SUNY Downstate Medical Center, 450 Clarkson Avenue, Box 85, Brooklyn, NY 11203. The letter may be sent by fax (our fax number is (718) 270-7592) or by email to studentaffairs@downstate.edu. The cut-off date for us to accept any letters is this December 31, 2012. After that date, no summer letters will be accepted for inclusion in your academic file.

In order to determine if your letter has been received, go to the Office of the Registrar during office hours, show your ID card and ask to see your academic file. The letter will be there, if it has been received.

AMERICAN PHYSICIAN SCIENTISTS ASSOCIATION (APSA): The Northeast Regional Symposium will be on November 17, 2012 from 10 am-8 pm at Mount Sinai School of Medicine. This is for MD and MD/PhD. Students interested in learning about navigating the physician scientist career path. For full schedule and to register, go to http://www.physicianscientists.org/meetings/regional/north-east/2012

THE ADVISORY COUNCIL FOR RURAL SURGERY wishes to identify first and second year students with a rural or small town background who also have an interest in surgery. Opportunities exist for mentoring opportunities. Information regarding ACS Medical Student Programs can be found at www.facs.org

NATIONAL COLLEGIATE INVENTORS AND INNOVATORS (NCIIA) announces its 2012-2013 E-Team Program. NCIIA is looking to support the most compelling student technology innovations with grant funding, venture development training, and investment. Teams may apply for up to $75,000. Prior funded projects are posted on their website. Application deadlines for several cycles are October 5, 2012, February 1, 2013 and May 10, 2013 Go to http://ncciaincubator.org/

STEP 2CS INFORMATION
Changes To STEP 2CS starting June 17, 2012. See the announcement on the National Boards website. Special Hotel rates for Clinical Skills exams https://www.aamc.org/meetings/153904/clinicalskills_mtgs_homepage_teaser.html

The SOCIETY FOR VASCULAR SURGERY (SVS) wants you to know how exciting their field is. Go to their website at www.VascularWeb.org

GERIATRICS career information
Local Geriatric Mentoring Program www.americangeriatrics.org/health_care_professionals/trainees/find_a_mentor/

Geriatrics career information, including profiles of geriatricians www.americangeriatrics.org/health_care_professionals/trainees/
NIH/FOGARTY INTERNATIONAL CLINICAL RESEARCH SCHOLARS PROGRAM
The Global Health Program for Fellows and Scholars is replacing the Fogarty Program. [http://www.fic.nih.gov/Programs/Pages/scholars-fellows-global-health.aspx] There are 5 consortium groups. The University of Washington is advertising that their application is available beginning October 1, 2012. [http://fogartyfellowships.org/apply]

FULBRIGHT US STUDENT PROGRAM
Wouldn’t you like to be a Fulbright scholar? [http://us.fulbrightonline.org/fulbright-us-student-program] Application timeline May 1, 2012-October 17, 2012

How to complete your Fulbright application – webinars and guidance seminars in NYC [http://www.us.fulbrightonline.org/component/events/?view=events]

CDC EXPERIENCE APPLIED EPIDEMIOLOGY FELLOWSHIP is for medical students who have completed their second or third year of medical school. This 10 to 12 month fellowship provides training through hands-on experiences in applied epidemiology and public health. The fellowship is held at CDC headquarters in Atlanta, Georgia and begins in August. Fellows receive a stipend for living expenses. Apply between Sept 7-December 7, 2012. [http://www.cdc.gov/CDCExperienceFellowship/]

We have had students in this program.


LUCE SCHOLARS PROGRAM
The program is unique among American-Asian exchanges in that it is intended for young leaders who have had limited experience of Asia and who might not otherwise have an opportunity in the normal course of their careers to come to know Asia. Those who already have significant experience in Asia or Asian studies are not eligible for the Luce Scholars Program.

To apply, you must have graduated from one of 75 of the participating undergraduate colleges. You apply through your undergraduate college. The deadline at the undergraduate college is generally in early October. [http://us.fulbrightonline.org/fulbright](http://us.fulbrightonline.org/fulbright)

We had a medical student in the Luce Program in Asia last year.

THE SARNOFF FELLOWSHIP PROGRAM
This program offers medical students who have completed their second or third year of medical school the opportunity to conduct research for one year. Prior research experience is not a prerequisite. The annual stipend is $30,000. The fellowship program’s website is www.SarnoffFoundation.org. [http://www.sarnofffoundation.org/?page=Fellowship_Info#Applicati](http://www.sarnofffoundation.org/?page=Fellowship_Info#Applicati)

Application deadline is September 2012-January 9, 2013.

CDC-HUBERT GLOBAL HEALTH FELLOWSHIP
This fellowship provides third- and fourth -year medical and veterinary students with valuable public health experience in an international setting. The main focus of the fellowship is a 6- to 12-week field assignment. Fellows are mentored by experienced CDC staff and learn through hands-on experience while working on a public health project in a developing country. [http://www.cdc.gov/hubertfellowship/](http://www.cdc.gov/hubertfellowship/)
The application cycle generally opens in mid January and closes in...
mid February.

RESEARCH INFO & SUMMER RESEARCH

Reminder: For advice and assistance, the Medical Student Research Advisor is Dr. Frank Barone (Frank.Barone@downstate.edu)

HOWARD HUGHES MEDICAL INSTITUTE

In order to encourage more medical students to pursue academic and research careers, the Howard Hughes Medical Institute (HHMI) offers outstanding “year-out” and summer research training programs for students enrolled in schools in the U.S. Women and under-represented minorities are particularly encouraged to apply. Students enrolled in MD/PhD programs are not eligible to apply.

HHMI Summer Medical Fellows Program will support up to 20 students working in HHMI laboratories (with HHMI investigators, early career scientists or at the Janelia Farm Research Campus), for a minimum of 8 consecutive weeks (10 weeks preferred). Students must be in good standing at a medical, dental, or veterinary school located in the U.S. Those who are enrolled in a combined professional degree/Ph.D. program or who have already received a one-year award from any year-out research training program are not eligible to apply. The program is primarily aimed at those students who wish to explore the summer research experience with the intent of applying for the year-long program. For the 2013 summer program, students will receive a stipend of $5,000 for 10 weeks ($500/week for less than 10 weeks) and up to $1,000 for roundtrip relocation costs. The Competition System opens on November 1, 2012 and the application deadline is February 15, 2013.

PEDIATRIC ONCOLOGY EDUCATION: St. Jude Children’s Research Hospital in Memphis, Tennessee provides short-term training experiences in either clinical research or laboratory research for a minimum of 9 weeks, with a stipend of $4000 for summer appointment. Applications are available as of September, 2012 and the application deadline is February 1, 2013. The POE home page <http://www.stjude.org/poe> contains links to the program application, which must be submitted online. To identify departments and/or faculty members with whom you would like to work, go to www.stjude.org/poe/. There is an on-line application at that site. Additional information in the Office of Student Affairs.

NON-NIH FUNDING OPPORTUNITIES – Grants & Fellowships
http://www.fic.nih.gov/Funding/NonNIH/Pages/default.aspx

NON-NIH FUNDING OPPORTUNITIES FOR HEALTH PROFESSIONALS
http://www.fic.nih.gov/Funding/NonNIH/Pages/health-professionals.aspx

The AMA FOUNDATION SEED GRANT RESEARCH PROGRAM awards grants ($2500) towards the conduct of small projects in applied and clinical research, led by medical students and residents. Applications are available in September and are generally due by December 5, 2012. Information: AMA Foundation, seedgrants@ama-assn.org or go to http://www.ama-assn.org/ama/pub/about-ama/ama-foundation/our-programs/medical-education/seed-grant-research.shtml. Grants are awarded in: Cardiovascular/Pulmonary Diseases, HIV/AIDS, Leukemia, and Neoplastic Diseases.

INTERVENTIONAL RADIOLOGY

The Dr. Constantin Cope Medical Student Research Award is open to 2nd, 3rd and 4th year medical students. The deadline for submission of the abstract is November 15, 2012. For more information go to http://www.sirfoundation.org/grants-awards/constantin_award.shtml

The Student Research Grant is designed to foster an interest in research by funding a summer research project conducted by a medical student in an area identified by SIR Foundation as important to the advancement of interventional radiology and patient care.

Application Deadline: February 1, 2013
http://www.sirfoundation.org/grants-awards/index.shtml#stu

PEDIATRICS RESEARCH

The American Pediatrics Society and the Society for Pediatric Research are offering a grant for medical students to participate in research at a medical school other than their own. Nearly 300 laboratories are available.

Go to https://www.aps-pr.org/get-involved/student-research/ for more information or to review the on-line directory of laboratory opportunities. Application is available now. Application deadline January 25, 2013.

NIH SUMMER INTERNSHIPS

Applications accepted late-November through March.
http://www.cc.nih.gov/training/students/summer_internships.html

NIH NATIONAL INSTITUTE OF ALLERGY AND INFECTIOUS DISEASES (NIAID) Intramural NIAID Research Opportunities program is for students who are from populations underrepresented in biomedical research. Applications accepted August 15-October 15, 2012. For more information, go to http://www.niaid.nih.gov/LABSANDRESOURCES/LABS/TRAINING/INRO/Pages/applicationInstructions.aspx

SUMMER (NON-RESEARCH) PROGRAMS

WILLIAM B. BEAN STUDENT RESEARCH AWARD in medical history/medical humanism: Stipend of $1500. For more information go to www.americanosler.org Application deadline March 1, 2013.

JOBS

Work Study – assistant to update web site information about student research opportunities. Email Dr. Frank Barone for more information (Frank.Barone@downstate.edu)

CONTESTS, PRIZES, AWARDS

AMERICAN ASSOCIATION FOR THE HISTORY OF MEDICINE ESSAY CONTEST
The William Osler Medal is awarded annually by the American Association for the History of Medicine for the best unpublished essay on a medical historical topic. Complete information at www.histmed.org/osler_medal.htm Deadline for submissions is January 15, 2013

FUNDING FOR COMMUNITY SERVICE

Arnold P. Gold Foundation: Faculty and Student Initiated Projects (Grant Requests from Medical Community)
http://www.humanism-in-medicine.org/index.php/programs_grants/gold_foundaion_programs/grant_requests

Arnold P. Gold Foundation Help for Haiti Fellowships
http://www.humanism-in-medicine.org/index.php/programs_grants/other_initiatives/help_for_haiti_fellowships
**CAREER INFORMATION**

The Curriculum & Educational Policies Committee (CEPC) is in the process of reorganizing and increasing the opportunities for career exposure in the first two years.

The current list of non-credit electives (Emergency Medicine, OB/GYN, Pathology, Radiation Oncology, Surgical Research) is located at [http://sls.downstate.edu/registrar/com/index.html](http://sls.downstate.edu/registrar/com/index.html)

The list of current Career Exposure electives is located at the same URL (anesthesiology, otolaryngology, pathology, pediatrics, psychiatry)

The Alumni Association also offers a shadowing program. For more information contact, Ms. Dionne Davis-Lowe.

**PHYSICAL MEDICINE & REHABILITATION (PM&R)** – The American Academy of PM&R have set up a website for students including an e-newsletter, a guide to the field, mentor program, applying to residency, etc. Go to [http://www.aapmr.org/career/students/Pages/default.aspx](http://www.aapmr.org/career/students/Pages/default.aspx)

The [SOCIETY FOR VASCULAR SURGERY](http://www.svs.org) (SVS) wants you to know how exciting their field is. Go to their website at [www.VascularWeb.org](http://www.VascularWeb.org)

**PATHOLOGY CAREERS**

Pathology Insider’s Articles
- [Career: Pathologists](http://www.cap.org)
- [Insider’s Guide: Top 8 Things to Look for When Selecting a Pathology Residency Training Program](http://www.the/studentdoctor.net)
- [Pathology: Myths and Truths](http://www.pathologytraining.org)

Pathology Web Sites
- College of American Pathologists—Premier organization for pathology residents [www.cap.org](http://www.cap.org)
- The Student Doctors Network [http://www.studentdoctor.net](http://www.studentdoctor.net)
- The Doctor’s Doctor—Who is the Pathologist? [www.thedoctorsdoctor.com](http://www.thedoctorsdoctor.com)
- American Board of Pathology [www.abpath.org](http://www.abpath.org)
- Intersociety Council for Pathology Information, Inc. [www.pathologytraining.org](http://www.pathologytraining.org)
- American Society for Investigative Pathology [www.asip.org](http://www.asip.org)

**GERIATRICS** career information

Local Geriatric Mentoring Program [www.americangeriatrics.org/health_care_professionals/trainees/find_a_mentor/](http://www.americangeriatrics.org/health_care_professionals/trainees/find_a_mentor/)

Geriatrics career information, including profiles of geriatricians [www.americangeriatrics.org/health_care_professionals/trainees/](http://www.americangeriatrics.org/health_care_professionals/trainees/)

Information for medical students [www.americangeriatrics.org/health_care_professionals/trainees/student_resident_chapters/list_of_current_student_chapters](http://www.americangeriatrics.org/health_care_professionals/trainees/student_resident_chapters/list_of_current_student_chapters)

American Medical Student (AMSA) Geriatrics Interest Group [www.amsa.org/AMSA/Homepage/About/Committees/Geriatrics.asp](http://www.amsa.org/AMSA/Homepage/About/Committees/Geriatrics.asp)

**SCHOLARSHIPS & MONEY**

NIH HELPS ADVANCE RESEARCH CAREERS

Through Student Loan Repayment Programs

The National Institutes of Health (NIH) fosters the careers of thousands of scientific researchers through its extramural Loan Repayment Programs (LRP). The LRP’s two-year award repays up to

**RESIDENCY INFORMATION RESOURCES**

Residency Match List
See the 2012 Residency Match list in the glass bulletin board next to the Office of the Registrar. The residency match lists for the last 17 years is posted on the Student Affairs website. [http://sls.downstate.edu/student_affairs/residency/placement.html](http://sls.downstate.edu/student_affairs/residency/placement.html)

A Guide to the Preparation of the Medical Student Performance Evaluation (also known as the Dean’s Letter) [http://sls.downstate.edu/student_affairs/residency/index.html](http://sls.downstate.edu/student_affairs/residency/index.html)

We do not send your academic file to residency programs. You fill out an application form known as ERAS, very similar to the AMCAS application in format. A letter summarizing your academic performance in medical school, MSPE, is also sent to residency programs.

Roadmap to Residency: From Application to the Match and Beyond [http://sls.downstate.edu/student_affairs/residency/index.html](http://sls.downstate.edu/student_affairs/residency/index.html)

**CHARTING OUTCOMES IN THE MATCH**

**Characteristics of Applicants Who Matched to Their Preferred Specialty in the 2005 NRMP Main Residency Match**

**Characteristics of Applicants Who Matched to Their Preferred Specialty in the 2007 NRMP Main Residency Match**

**Characteristics of Applicants Who Matched to Their Preferred Specialty in the 2009 NRMP Main Residency Match**

From the NRMP, includes information about Step 1 scores, number of programs on the rank order list, AOA honor society membership, and research accomplishments.

**Careers In Medicine Web Site**

Careers in Medicine, a career development program to assist you in choosing a specialty and plan for residency. To access Careers in Medicine, go to [www.aamc.org/careersinmedicine](http://www.aamc.org/careersinmedicine) and click on the “Login” button on the left menu bar. If you are new to the site, you will need to register. Click on the “register” button on the bottom of the page.

Careers in Medicine has a tool called Residency Preference Exercise. This exercise helps medical students identify criteria important to them in selecting a residency program and, using that information, searching for and rating programs on how well the program fits those criteria.

The Careers in Medicine newsletter, Choices, is available from the [Careers in Medicine website](http://www.aamc.org/students/cim/choicesnewsletter.htm) (http://www.aamc.org/students/cim/choicesnewsletter.htm) The newsletter provides important information about residency and career choices.

http://www.aamc.org/careersinmedicine/choicesnewsletter.htm

http://sls.downstate.edu/student_affairs/residency/index.html
$35,000 per year of educational loan debt for individuals who commit to conducting two years of qualified biomedical or behavioral research at a nonprofit or government institution. http://www.lrp.nih.gov/about_the_programs/index.aspx


NATIONAL MEDICAL FELLOWSHIPS: Need Based Fellowships http://www.mmfonline.org/programs.html INTERNATIONAL PROGRAMS

AMSA International Health Opportunities List http://www.amsa.org/global/ih/iHopps.cfm


GENERAL INFORMATION

THIRD YEAR CLASS NOTES

The CDC’s Epidemiology Elective Program (Epi Elective) is a 6 to 8 week rotation for senior medical students. Participants have an opportunity to learn while working with CDC epidemiologists to solve real-world public health problems. http://www.cdc.gov/eis/appyleis/elective.htm Application opens January 15, 2013.

SENIOR CLASS NOTES

WESTERN MONTANA Family Medicine residency program – for more information, go to http://fmrwm.umt.edu/

MS 4 EXTRAMURAL (AWAY) ELECTIVES

The AAMC has an Extramural Electives Compendium (https://www.aamc.org/students/medstudents/electives/) in the AAMC website. This lists the contact person, name and mailing address, for away electives at other medical schools.

Univ of Texas HSC @ San Antonio’s Dept of Pediatrics offers an elective in advocacy & professional development: Community for Children: At the Border and Beyond – 4 weeks on the international setting of the Texas/Mexico border in South Texas. Flyer posted on the student newsletter website.

Kaiser Oakland is offering a subinternship in Pediatrics. Brochure posted in the Residency Info section of the newsletter website.

Johns Hopkins Hospitalist Sub-internship rotation. Information in the Residency Info section of the newsletter website.

Stanford University orthopedic surgery diversity elective stipend support. See PDF in the newsletter section of the Student Affairs website.

The University of Texas Health Science Center at San Antonio’s Regional Academic Health Center is offering a four week elective entitled “Community for Children: At the Border and Beyond,” on the Texas/Mexico border in South Texas’ Lower Rio Grande Valley.

The dates are October 22 – November 16, 2012; February 4 – March 1, 2013; May 28 – June 21, 2013. For more information, go to www.communityforchildren.org

NIH CLINICAL ELECTIVES PROGRAM offers electives (extramural credit) in 21 areas. For the list and more information, go to http://www.cc.nih.gov/training/students/clinical_electives.html

DIRECTOR OF STUDENT COUNSELING

This is a reminder that we have a director of student counseling, Dr. Christine Saunders-Fields. To schedule an appointment, please telephone 718 270-1408 or email her at counseling@downstate.edu All appointments and sessions are completely confidential. I strongly recommend the relaxation exercises for everyone! The service is free of charge.

CHILD CARE

The Children’s Center at SUNY Downstate provides daycare services for children age 2 months –5 years and is fully licensed by the NY Dept of Health & Bureau of Day Care Services. Hours are 7:30 a.m.-5:30 p.m., Mondays-Fridays. Location is 440 Lenox Road. Openings are available. If you would like more information or a tour, contact 718 221-6160.

HOW TO HELP IN THE EVENT OF A CITY-WIDE EMERGENCY- Join the Medical Reserve Corps/NYC

The New York City Dept. of Health is seeking health professions students (medical, nursing, health related) to join their Medical Reserve Corps. In addition to free membership, Medical Reserve Corps members will receive training on how to assist New York City in the event of a national health emergency.

The Medical Reserve Corps/NYC has been created to mobilize health professionals who want to partner with the Department of Health and Mental Hygiene during a local health emergency that would require the City to open Points of Distribution clinics (PODs). The goal of the MRC is to bring together the knowledge, expertise and skills of many different health professionals to address public health crises. Any licensed or certified health professional, who lives or works in New York City, can join the MRC. Please visit www.medicalreserve.org for more information and to register. You may also call 866-NYC-DOH1 for more information or to register, and email any questions to healthmrc@health.nyc.gov.

SAFETY REMINDER

University Police has reminds all of us to use good judgment when traveling to and from campus. Avoid walking in the evening hours (6 p.m.-7 a.m.) alone and use the escort service to public transportation, the parking lots or to KCH for a radius of 6 blocks of the campus. University Police prefers we use the Church Avenue station in the event of a natural health emergency.

The New York City Dept of Health & Bureau of Day Care Services. Hours are 7:30 a.m.-5:30 p.m, Mondays-Fridays. Location is 440 Lenox Road. Openings are available. If you would like more information or a tour, contact 718 221-6160.

DO YOU KNOW WHERE TO GO IN CASE OF AN EMERGENCY? HURRICANE EVACUATION ZONE FINDER

Find out if your address is located in an evacuation zone. Go to www.NYC.gov/hurricanefinder/...
WHERE TO GO FOR...
Curriculum Changes – The Curriculum and Educational Policies Committee of the Faculty of the College of Medicine is chaired by Dr. Lee Eisner of the Department of Cell Biology and Anatomy. New clinical and basic science faculty members have been recently appointed along with two student representatives from each medical school class. The committee meets once a month and welcomes feedback on current and proposed future curriculum issues, including all future curriculum changes and evaluation.

Curriculum Changes, Academic Requirements Changes, Academic Policy Changes – The Dean’s Education Council oversees the curriculum and academic policies for all four medical school years. The Committee is chaired by Stanley Friedman, M.D., Senior Associate Dean for Education. The Committee’s recommendations go directly to the Dean of the College of Medicine, Ian Taylor, M.D., Ph.D. There are two student representatives on the committee – the president of Medical Student Council (Andre Plair) and the president of the MS 4 class (Joshua McHugh). The Committee meets once a month.

MS 1 & MS 2 CARREL COORDINATORS
MS 1 students should report carrel or key problems to Viktoria Nikolenko in Room 605, HSEB; telephone x7524. She has an email account so you can email her.

MS 2 students should report carrel or key problems to Hugh Pitter in Room 511, HSEB; telephone X7507 and he’s on email too.

SUNY DOWNSTATE BRAGGING RIGHTS
Congratulations to Lusana Ahsan, MS 3 on her selection for the inaugural NIH Medical Scholars Fellowship program!

Congratulations to Sunny Tang, MS 3 on her selection to the Doris Duke Clinical Research Fellowship at the University of Pennsylvania!

Returnees to SUNY Downstate
Dmity Volkin, MS 4 from the NIH Clinical Research Training Program
Rachael Maciasz, MS 4 from the Doris Duke Clinical Research Fellowship at the University of Pittsburgh
Jessica Bloome, MS 4 from the Doris Duke International Clinical Research Fellowship at the UCSF
Rosalyn Plotzker, MS 4 from the Luce Scholar program in Asia

DO YOU HAVE QUESTIONS?
If you have a question and don’t know where to go for an answer, or have a concern, please remember that you can send email inquiries to Dr. Lorraine Terracina, Dean Sophie Christoforou, or Dean Dr. Jeffrey Putman. All are available for individual appointments. To schedule an individual appointment with Dr. Terracina, send her an email (Lorraine.Terracina@downstate.edu). To schedule an appointment with one of the other student affairs deans, call 718 270-2187 or send an email to studentaffairs@downstate.edu
If you have a question, don’t be afraid to ask!

WHERE TO GET DIFFERENT TYPES OF LETTERS
http://sls.downstate.edu/student_affairs/where_to_get_letters.html

Attendance: Letters simply certifying that you are in a student in school, or in good academic standing, etc. may be obtained directly from the Office of the Registrar. This also applies to applications for away (extramural) electives.

Scholarship Letters and School Letters of Recommendation for Special Programs: If you are applying for a scholarship, award, or special program (e.g. summer research, summer clinical, Alaska Health Service elective, NIH research year, etc.) and they require a letter of recommendation from the school, or a letter from the dean, or something more than attendance, then this goes through the Office of Student Affairs.

Write out your name, the nature of your request, the complete title and mailing address of where the letter should be sent, any deadline date, any items, which must be included in the letter, and any information which you would like included about activities, which you have been involved in during medical school. Allow 5 business days for completion.

Faculty Letters of Recommendation: If you are a MS 1 student applying for a summer program or a scholarship which requires a faculty letter of recommendation, remember your preceptors, small group discussion leaders, etc. that you have had in your courses may be able to write you a letter if you don’t feel you know your block director well enough. If you still feel you are having a problem or don’t have enough references, then drop off a copy of what you are applying for to the Office of Student Affairs along with a note describing your problem and I will provide advice on what you should do.

Jury Duty Letters: You can request a letter from the Office of Student Affairs requesting the court to postpone your dates of jury duty. We have no guarantee that the court will do so. Bring the original copy of your summons to the Office of Student Affairs. The court’s final decision prevails. You may need to serve during your vacation period.

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Glass Bulletin Board Items
(First floor, next to Room 111, Basic Science Bldg.)
Note: Sometimes, various programs send their notices of programs and opportunities too late to appear in that month’s newsletter. If the deadline for the program is before the next newsletter will be published, the information will still be posted in the glass bulletin board. Therefore, periodically check the bulletin board for such late announcements.

AMSA Programs
SUNY Downstate does not provide any financial assistance for students to participate in AMSA programs.

EMERGENCIES (Weather and Other Events)
(CANCELLATION OF CLASSES)
While Downstate Medical Center (school and hospital) has not been closed due to a snow emergency, if such a declaration were to be made, you would hear the notification on your local radio or television station, the same as the notification for other school closings. You may also telephone the University Operator at 718 270-1000. Only the President of the Downstate Medical Center is authorized to cancel all classes at Downstate Medical Center.)
However, inclement weather or other events, may cause the cancellation of specific classes by the course instructor or college dean. If a weather emergency or other emergency event should occur, you should check the SUNY Downstate website for information. In addition, you may telephone the general campus telephone number which is 718 270-1000.

When you call 718 270-1000, you will hear, "Welcome to Downstate Medical Center and its University Hospital of Brooklyn. University Hospital and all Colleges remain OPEN today. However, college class instructors have the option of canceling individual classes. Students should Press "2" to hear the status of classes in your individual program. All others, Press "1" to continue to the main menu."

When you press "2," you will hear
For MS1 press 1
For MS2, press 2
For College of Nursing, press 3
For College of Health Related Professions, press 4
For the School of Graduate Studies, press 5
For the Masters in Public Health, press 6

College of Medicine, Years 1 & 2 only
Once you press the appropriate year, your block director will have an announcement, which states the class schedule for all activities for that day, for that block.

College of Medicine, Years 3 & 4
Follow the schedule at your clinical site. Contact your preceptor and your clerkship director if you are unsure about your responsibilities or the clinical schedule.

INTERNATIONAL HEALTH PROGRAMS
We have no information about the quality of the following programs. Enroll in them at your own risk!

Unite for Sight has published its international internship opportunities at www.uniteforsight.org/intl_volunteer. This is not a school sponsored program and not eligible for malpractice or other coverage from the school. You participate as a private citizen.

Global Service Corps (Worldwide) programs in Tanzania and Thailand address the challenge of healthcare in the developing world. For more information, contact Mayia Holliday at operations@globalservicecorps.org

Child Family Health International. Go to www.cfhi.org. Their application is at www.cfhi.org/program_intro.php4. This is not a school sponsored program and not eligible for malpractice or other coverage from the school. You participate as a private citizen.

MAP International Medical Fellowship in the context of Christian medical missions. For more information, go to www.map.org or email mstevenson@map.org. This is not a school sponsored program and not eligible for malpractice or other coverage from the school. You participate as a private citizen. Application deadline March 1. Go to www.map.org