SENIOR TIMELINE

Class of 2012

January 2011
Senior Class Meeting Series

- Jan 18: Senior Timeline
- March 31: Composing Senior Schedule
- April: Dept Residency Advice Mtgs
- June 15: Residency App Process
- October: Interviewing Do’s & Don’ts
- January: Ranking Residency Prog
- Ongoing: Q & A seminars
Meeting Agenda

- Role of the Clinical Assistant Dean and explanation of the Medical Student Performance Evaluation
- Overview of the next 17 months
- Make you aware of people and resources to assist you through your senior year and residency process.
- Introduce VSAS – Visiting Student Application Service
Careers in Medicine

Select “New To Careers in Medicine? Create an account” and follow directions to create your own ID and Password

- www.aamc.org/careersinmedicine
- Valuable resource which includes:
  - Self-Assessment Tools
  - Decision Process
  - Specialty Profiles
April is Career Month

- Clinical Departmental Meetings with students interested in field
  - Pertinent residency application advice
- Student-to-Student Residency Forum
  - Students who just matched share insights one-on-one
- Individual appointments with Clinical Assistant Dean and Specialty Advisors
  - Specialty advisor list is on the Student Affairs website under Career Planning
Clinical Requirements for Graduation - Class of 2012

- Successful completion of all clerkships
  - Trans. to Clerkships
  - Medicine - 10 wk
  - Pediatrics - 6 wk
  - Primary Care I - 6 wk
  - Women’s Health - 6 wk
  - Surgery - 8 wk
  - Psychiatry - 6 wk
  - Neurology - 4 wk
  - Anesthesiology - 2 wk
  - Emergency Med - 2 wk
Clinical Requirements for Graduation - Class of 2012

- **Primary Care II - Geriatrics/Palliative Care** - 4 weeks
  - Must be done at a SUNY affiliate

- **Full Month Subinternship** *(SUNY Downstate affiliate)*
  - **Medicine or Pediatrics**
  - Subinternships in other specialties are counted as elective credit

- **Emerging Concepts in Medicine** - 2 weeks in March

- **Transition to Residency** - 1 week in March

- **20 weeks (credits) of Electives**
  - Check distribution requirements for subspecialties, research, and extramural electives
  - Students are permitted to do as many electives as their schedule will allow
Primary Care II Month

- Students will be assigned by the Office of the Registrar
  - No rotation scheduled for: December, January & March.
  - Special circumstances
- Assignments are made with required coursework considerations
- Dates coincide with elective dates to fit schedule
- One-to-one switches are permitted
- Assignments will be e-mailed mid-February
More Scheduling Items

- Remaining Core Clerkship Assignments
  - Instructions will be e-mailed and will be on the web
  - Neurology, Anesthesia, Emer Medicine – on-line registration
  - Other clerkships will be scheduled be July/August

- Clerkship Reexamination Schedule
  - Required 2 week study period with no course work while studying and during scheduled date of examination.
  - Schedule will be distributed at March class meeting
Electives/Subinternships

- "Intramural", or SUNY Downstate electives in the Course Selection Book on-line, to be taken July 2011 and beyond, are registered for on-line in April.
- Subinternship months (Medicine or Peds) are also registered for in April through an on-line registration.
- Reminder...If you have elective time this spring, you must complete an add/drop form in the Office of the Registrar.
Extramural & Other Special Electives

- Extramural (Off-Campus) Electives
  - Purpose
    - “Audition Electives”
    - Obtain Letters of Recommendation
    - Be exposed to different clinical experiences
  - Timing of application and actual rotation
  - Website information
    - [www.aamc.org/students/medstudents/electives/start.htm](http://www.aamc.org/students/medstudents/electives/start.htm)
  - Process to receive credit, malpractice insurance issues

- Research Electives, International Electives, Health Care in Developing Countries
AAMC Visiting Student Application Service (VSAS)
Step 1: Receive VSAS Authorizations

Request authorizations from your visiting student coordinator or student affairs office.

You will then receive a “VSAS: New User Instructions” e-mail with login information.

Dear Student User,

Welcome to the Visiting Student Application Service (VSAS)! Please use VSAS when applying for away electives at participating host institutions. A full list of host institutions can be found at http://www.aamc.org/vsas/students.

Each host institution will make their electives available for application on a date of their choosing. You may review those institution-specific application dates in VSAS through your 'Institutions' tab.

USER INFORMATION
AAMC username - STUDENT
AAMC registered email address - Student@medschool.edu
AAMC ID - 11111111 (this is not your AAMC password)

LOG IN INSTRUCTIONS
1. Go to http://services.aamc.org/20/vsas/
2. Enter your AAMC user name
3. Enter your AAMC password (previously used for AMCAS, MCAT or Careers In Medicine)
4. Click 'Login'

FORGOT YOUR PASSWORD?
1. Go to https://services.aamc.org/dsportal12/index.cfm?
tuseaction=login.request_password&thread=accountss.availableSystems
2. Enter your AAMC username
3. Enter your AAMC registered e-mail address
   Note: This is the e-mail address used when you first created this account for AMCAS, MCAT or Careers in Medicine. If you no longer have access to it, please contact VSAS for assistance.

RESOURCES
VSAS Student web site - http://www.aamc.org/programs/vsas/student/
Host Institution Application Requirements - access through your VSAS 'Institutions' tab after login

AUTHORIZATIONS
Albany Medical College has issued you 13 authorizations. Each authorization allows you to apply for one elective/date combination. Request additional authorizations through your school.

Please do not hesitate to contact us at vsas@aamc.org or (202) 478-9878 if you have any questions or concerns.

Sincerely,

VSAS
Step 2: Complete and Certify your Profile

Provide general contact information including your Core Clerkship completion dates.
**Step 3: Upload Documents**

Use the “Documents” tab to upload required and optional documents, including CV, photograph, supplemental documentation and immunization forms. Immunizations can only be uploaded after you have submitted an application to that host institution.

**The ability to upload supplemental documents will become available by early February 2011**
Step 4: Review Host Institution Details

Use the “Institutions” tab to review the application requirements and date on which a VSAS host institution will post their electives and begin accepting applications.

### Institution Information - Health System

**Dates**

- **When is the course catalog normally loaded?**
  - March 20

- **What is the earliest date applications are accepted?**
  - April 1

- **What is the earliest date visiting student applications will be processed?**
  - May 2

- **What is the maximum number of weeks US students can take electives?**
  - 4

- **What is the maximum number of weeks international students can take electives?**
  - 0

**Important Dates**

- Catalog Published: March 20
- Applications Accepted: April 1
- Applications Processed: May 2

**Documents**

- Immunization Form

**VSAS Application Requirements**

- Photograph
- Curriculum Vitae
- Transcript
- Immunization Form

**Institution Websites**

- Institution Website

![Institution Information - Health System](image)
Step 5: Search for Electives

Browse electives at the VSAS host institutions once the institutions post their electives for review and application.

Elective Search Results (27)

Click on an elective or school name to view more detailed information. Save an elective, for application later, by clicking "save elective".

Note for Students: You cannot apply to a host school until they make their electives available for application. Use your Schools tab to review each school's application dates.
Step 6: Apply to Electives

Review each institution’s application requirements (through the “Institutions” tab) and then submit your applications.
Step 6: Track Offers

Log in to VSAS to review your pending applications and accept or decline received offers.

Accept or decline each elective offer by clicking the appropriate button. Please note the date on which each offer expires.
USMLE Step 2

- Step 2 has two parts: Step 2 CK (Clinical Knowledge) and Step 2 CS (Clinical Skills)
- Taking Step 2 CK & CS is a graduation requirement.
- All students are required to register for both Step 2 CK & Step 2 CS by November 1, 2011.
- All students are required to take both Step 2 CK & Step 2 CS by January 31, 2012.
- Cost can be included in the senior year Financial Aid/Student Loan package - once.
Step 2 Clinical Skills Exam

- Cost of Step 2 CS this year: $1,120
- Score: Pass/Fail
- Register through NBME
- Registration for exam will begin this month
- Closest site: Philadelphia
- Required Standardized patient experience in June
  - ECM Office will e-mail date assignments in April
Step 2 CK (Written) Timing Issues

- Students not satisfied with their performance on Step 1 should take Step 2 CK early, as should those who want to get it done and out of the way.
- Benefit of taking it early - close to MS3 shelf exams.
- Students generally take 2 weeks to 1 month off to study, or study during a light elective.
- To include Step 2 CK with the screening of your application, take by **August 10**, **August 1** for Ophthalmology, Urology and Child Neurology.
Step 2 Timing Issues

- To have Step 2 considered during the residency program determinations (ranking) Step 2 must be taken by December 31, December 1 for early programs.

- To be able to view your Step 2 score prior to sending to programs, do not take the exam prior to sending out your ERAS application. *(Usually around first two weeks of Sept)*
Letters of Recommendation

- LOR file is set up in College of Medicine Dean’s Office in June.
- Most programs require 3 letters.
- MSPE Guidelines indicate residency program directors do not want letters dated prior to June of third year.
- Although YOUR ERAS is sent out in the early part of Sept, LOR’s can be sent in by prog deadlines which can be as late as 12/1.
Senior Timeline

February 2011

- 2/11 Deadline to return Clinical Assistant Dean preference forms
- 2/18 Primary Care II assignments emailed
- 2/18 Clin Assistant Dean Assignments e-mailed
- 2/29 Remaining Core Clerkship Registration Begins
- 3/7 Deadline to enter clerkship schedule on the web
- TBA AOA Specialty Forum Part I & II
- Apply for / schedule USMLE Step 2 CK & CS
Senior Timeline

- March 2011
  - Begin meeting with Clinical Assistant Deans
  - Begin to request info for off-campus electives
  - 3/17 Match Day for Class of 2011
    - Come share the excitement!
  - 3/31 Class Meeting - Constructing Your Senior Schedule and General Residency Information
  - Apply for / schedule USMLE Step 2 CK & CS
Senior Timeline

- April 2011 - Career Month!
  - All Month - Meet with Clinical Departments for Residency Information
  - Student-to-Student Residency Forum
  - Clinical Skills Information Meeting
- 4/25 - 5/6 Elective/Subinternship Web Registration and Submission of Clinical Schedule Planner
- Apply for / schedule USMLE Step 2 CK & CS
Senior Timeline

- May 2011
  - All Month: Early Program Registration on Web Ophthalmology, Urology, Child Neurology
  - Apply for / schedule USMLE Step 2 CK & CS
Senior Timeline

- **June 2011**
  - 6/15 Detailed Class Meeting re: Residency Application Process
  - Apply for and schedule USMLE Step 2 CK/CS

- **July 2011**
  - Complete clerkships; Primary Care II, Elective, Subinternship
  - Begin researching residency program info
  - Apply for and schedule USMLE Step 2 CK/CS
Senior Timeline

August 2011

- Take Primary Care II, Elective or SubI
- Register for National Residency Matching Program (NRMP) on-line www.nrmp.org
- Begin requesting letters of recommendation
- Begin writing personal statement and CV
- Electronic Residency Application Service (ERAS) opens application on web
- Take USMLE Step 2 CK/CS
Senior Timetable

**September 2011**

- September 1 - earliest day you can submit ERAS app
- Complete ERAS application by September 15th
- Take Primary Care II, Elective or SubI
- Early Program Deadlines Begin
- Review Student Transcript for Accuracy
- Continue writing personal statement and CV
- Take USMLE Step 2 CK/CS
Senior Timeline

- **October 2011**
  - Class Mtg - Residency Interviews Do’s & Don’ts
  - Take Primary Care II, Elective or SubI
  - Follow-up Letters of Recommendation
  - Review Med Stud Perf Evaluation (aka Dean’s Let)
  - Take USMLE Step 2 CK and/or CS
November 2011
- Take Primary Care II, Elective or SubI
- 11/1 Medical Student Performance Evaluation (MSPE) transmitted to programs
- Follow-up Letters of Recommendation
- Early Program Interviews
- Some regular Match interviews begin
- Deadline to register for USMLE Step 2 CK / CS
Senior Timeline

- **December 2011**
  - Most students take this month off for early program and regular interviews
  - Review credits for graduation
  - Take USMLE Step 2 CK and/or CS - watch for scheduling conflict between interviews and exams.

- **January 2012**
  - Regular match interviews continue
  - **Deadline to take USMLE Step 2 CK and CS**
  - Submit early program rank lists and receive early results
  - **Information meeting on NRMP ranking**
Senior Timeline

- **February 2012**
  - Submit regular match rank order list of residency choices

- **March 2012**
  - Emerging Concepts in Medicine - 2wk
    - March 1 – March 9, 2012
  - Transition to Residency - 1 wk
    - Week of March 19
  - **3/16 (Tentative) Match Day - Class of 2012!**

- **May 30, 2012** COMMENCEMENT

- **June 2012** – Some residency programs begin orientation as early as mid-June.
Need Help?

- Assistance with your individual senior schedule, some resources:
  - Your Clinical Assistant Dean
  - Specialty Advisors
  - Sophie Christoforou, Associate Dean for Student Affairs
  - Anne Shonbrun, College Registrar