In the event you wish to swap your Clerkship Track assignment with a classmate, the following applies:

1. Students will have until, **Friday, December 20th, 2019 at 5 PM** to make a one-to-one swap with another student. We suggest you use the class listserv to post your desire to swap your clinical track. Students can check the listserv to connect with other students who may also wish to swap.

2. You must swap the **entire track** for which you have been assigned, for the entire academic year. **Specific components of a track cannot be swapped.**

3. In order to make a swap, you and the person with whom you are swapping, must sign a "Clinical Schedule Adjustment Form" (see below). Once the form is completed and signed by both parties, please return it to the Office of the Registrar no later than **Friday, December 20th at 5 PM.**

(Detach Here)

State University of New York
Downstate Medical Center
Basic Science Building 1-112, Box 98

College of Medicine Class of 2022
Clinical Schedule Adjustment Form

Use this form to make a direct person-to-person swap of your Clinical Schedule by Friday, December 20th at 5 pm. You must swap your **entire track** across all semesters.

1. Student Name ____________________________
   (please print)

2. Student Name ____________________________
   (please print)

   Student 1 signature ____________________________ Date

   Student 2 signature ____________________________ Date